**Desktop Publishing**

**What is it?**

Desktop Publishing ….what is it? How much do you know about the career or the nature of the work? What software do you use for this?

1. To find out more about this nature of work, load up [WWW. bls.gov](http://WWW.bls.gov).
2. Click on **Publications**, then **Occupational Outlook Handbook**
3. Click on the **A\_Z Index**
4. Type in **Desktop publishing** in the **Search box**
5. Load **Microsoft Word** and answer the following **questions** using this web site.

**Questions (Type both question and answer)**

1. List three things desktop publishers do? (Summary)

2. List 5 duties that they typically do.(What They Do)

3. Describe their working conditions.(Work environment)

4. List the education and important qualities needed for this job. (list at least 5)(How to Become One)

3. What is the median hourly wage in 2010? How much did the top 10 percent earn?(Pay)

4. What is the yearly salary(pay) in 2010? (Summary)

5. How has the career of desktop publishing changed?( Job Outlook)

6. What is the job prospect for this career? (Job Outlook)

7. List 7 related occupations. (Similar Occupations)

Use the **Internet** to answer the following questions?

8. What is typesetting?

9. What is page layout?

10. Why do Desktop publishers use scanners?