**Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_Period\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Learning Excel Scale**

|  |  |  |  |
| --- | --- | --- | --- |
| **Grade: Computer apps 2**  **Topic: Learning How to use Excel** | | | |
| **Learning Goal: Students will learn how to collect data, enter it in an Excel spreadsheet, format the spreadsheet, create a variety of charts, format those charts, create a report with both spreadsheets and charts, and can analyze your data and charts.** | | | |
|  | | | |
| **4** | **The student can collect data and create a well formatted spreadsheet with well formatted charts, then creating a professional looking report with a well written analysis of their data.** | | **Date** |
|  |
|  | **3.5** |  |  |
| **3** | **The student can collect data, enter it in an Excel spreadsheet, format the spreadsheet, create a variety of charts, format those charts, create a report with both spreadsheets and charts, and can analyze your data and charts.** | |  |
|  | **2.5** |  |  |
| **2** | **The student can collect data and create a spreadsheet but has trouble with creating charts and might have trouble writing an analysis of their data.** | |  |
|  | **1.5** |  |  |
| **1** | The student can begin creating a spreadsheet with their data, but has no understanding of how to create a chart from that data and cannot analyze their data in a report form. | |
|  | **0.5** | . |
| **0** | **Even with help, no understanding or skill demonstrated.** | |

Where are you on this scale?