**Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_Period\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Learning Excel Scale**

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic: Learning Excel and Basic Parts of a Spreadsheet** | | | |
| **Learning Goal: Students will be able to explain what a spreadsheet is used for and identify the basic parts of a worksheet** | | | |
| **Grade: Computer apps 2** | | | |
| **Score 4.0** | **The student can explain in detail what a spreadsheet is used for, giving many examples of how it is used, and creates a detailed diagram of the parts of a worksheet.** | | **Date** |
|  |
|  | **3.5** |  |  |
| **Score 3.0** | **The student can explain what a spreadsheet is used for and can identify the basic parts of a worksheet.** | |  |
|  | **2.5** |  |  |
| **Score 2.0** | **The student knows what a spreadsheet is used for but cannot explain it in words and knows some of the parts of a worksheet but cannot diagram it.** | |  |
|  | **1.5** |  |  |
| **Score 1.0** | The student knows a little about what a spreadsheet is and little about the parts of a worksheet. | |
|  | **0.5** | With help, a partial understanding of the 2.0 content, but not the 3.0 content. |
| **Score 0.0** | **Even with help, no understanding or skill demonstrated.** | |

Where are you on this scale? Put a date when you begin the project and continue to update your progress as you work. When you are finished with your project, be sure to update your scale and turn this in with your project.